

1) How do I apply as an incoming exchange student for a semester at EHB?

If you wish to study at EHB as an exchange student (e.g., within the Erasmus+ framework) for one or two semesters, your application will not be processed through the regular application portal but via the International Office.

Please follow these steps:

(1) **Nomination by your home university**

Your home university must first officially nominate you to EHB. This is usually done by email and by entering your details into the nomination list (Forms survey) for the International Office.

(2) **Application after nomination**

Once the nomination period has ended, you will receive further information on the application process from EHB's International Office. The required documents and information include, among others:

- a. Learning Agreement
- b. Application for admission
- c. Notification to the International Office of whether you require a place in a student hall of residence and registration for student housing via studierendenWERK Berlin
- d. Proof of health insurance

(3) **Admission and next steps**

After your documents have been successfully reviewed, you will receive a letter of admission along with all important information regarding enrolment, the start of your studies, and the semester welcome event.

If you have any questions, please contact our International Office staff.

2) Which study programmes does EHB offer?

EHB offers Bachelor's and Master's degree programmes, Erasmus+ and other international exchange programmes (including from non-European universities), as well as the International Summer School. Details of our programmes can be found on the university website.

Further information:

- <https://www.eh-berlin.de/studium>
- <https://www.eh-berlin.de/en/international-affairs/incoming-students>
- <https://www.eh-berlin.de/en/international-affairs/international-summer-school-at-ehb>

3) What are the admission requirements for a regular degree programme?

A recognised higher education entrance qualification (HZB) and German language proficiency at level C1. (Bachelor's applicants may apply for a restricted-admission programme with level B2; the C1 certificate must be submitted at the latest upon enrolment.)

Please note: These requirements are relevant only if you intend to transfer to EHB for your entire degree programme, including graduation.

➤ <https://www.eh-berlin.de/en/international-affairs/international-degree-seeking-students>

4) What are the requirements for international guest/exchange students (incomings or short-term students)?

For study or internship stays in which courses are conducted in German, good German language proficiency (at least level B2 of the Common European Framework of Reference for Languages) is required. Currently, approximately 30 ECTS credits of courses are offered in English. For studying in English at EHB, good English proficiency (at least level B2) is expected. Please consult the English-language course offer listed in the "Downloads and Links" section at the bottom of this page.

5) What are the application deadlines?

For Exchange Students:

Nomination deadline (by your home university): 15 April for winter semester / 15 October for summer semester

Application deadline (after nomination): 15 May for winter semester / 15 November for summer semester.

For Full Degree-Seeking Students:

Winter semester (starting in October): 15 July

Summer semester (starting in April): 15 January

6) What does the academic calendar look like / when does the semester begin?

The winter semester runs from October to January/February, with examinations usually taking place in February. The summer semester runs from April to the end of July, with examinations taking place at the end of July. Exact dates and semester breaks can be found in the academic calendar on our website.

7) Can I study at EHB in English?

For study or internship stays in which courses are conducted in German, good German language proficiency (at least level B2 of the CEFR) is required. Currently, approximately 30 ECTS credits of courses are offered in English. For studying in English at EHB, good English proficiency (at least level B2) is expected. Please consult the English-language course offer listed in the “Downloads and Links” section at the bottom of this page.

8) Is there academic advising?

Yes. Academic advising is provided by EHB’s own Student Advisory Service:

- <https://www.eh-berlin.de/hochschule/beratungsangebote/studienberatung-an-der-ehb>

In addition, studierendenWERK Berlin offers further advisory services:

- <https://www.stw.berlin/en/counselling/social-counselling-centre/>

9) Are there any financial aid options or scholarships?

Erasmus+ exchange students usually receive a scholarship from their home university.

The studierendenWERK Berlin provides financial advisory services:

- <https://www.stw.berlin/en/counselling/social-counselling-centre/overview-of-financing/>

10) Are international students allowed to work in Germany?

EU/EEA students may work up to 20 hours per week during the semester and full-time during semester breaks (no work permit required).

Non-EU/Non-EEA students may work with restrictions: 120 full days or 240 half-days per year without a special permit (mandatory internships for your studies are not included). Further information on work permits can be found here:

- https://www.studierendenwerke.de/fileadmin/user_upload/Internationale_Studierende_bf.pdf

11) Do students receive a discount for public transport?

Yes. The nationwide “Deutschlandsemesterticket” is included in the semester fee and is valid for public local and regional transport (excluding long-distance travel). It is provided via the S-Bahn app.

More information:

- <https://sbahn.berlin/tickets/alle-tickets/schueler-azubis-studenten/deutschlandsemesterticket/>

12) Can I live in a student hall of residence during my stay?

Yes, but places in student residences are limited.

Exchange students with a scholarship can apply for a student residence place through EHB and will then register on the studierendenWERK Berlin programme housing portal:

- <https://www.stw.berlin/en/housing/program-students.html>

All other students must apply directly to studierendenWERK Berlin via the general housing portal:

- <https://www.stw.berlin/en/housing/>

13) What are the estimated living costs in Berlin?

Estimated monthly expenses for a student in Berlin:

Rent (shared flat/student residence): €350–€600, Food: €100–€250, Health insurance: €125, Internet/mobile: €20–€40, Leisure, culture, etc.: €100–€200, Semester fee incl. public transport ticket: €350–€400, Broadcast licence fee (€18/month), Study materials. Additional one-off costs: accommodation deposit (three months' rent), residence permit (~€100).

- <https://www.studying-in-germany.org/de/lebenshaltungskosten-in-deutschland/>
- <https://www.study-in-germany.com/de/studium-planen/vorbereitungen/finanzierung/>

14) Do I need a visa for my stay at EHB?

Whether you need a visa depends on your nationality, the regulations in your home country, and your intended length of stay in Germany.

Students from non-EU countries should check the website of the German embassy in their home country.

Processing time and application:

Please apply in good time – at least 2 to 3 months before your planned entry. Processing may take between 4 and 30 weeks depending on the embassy or consulate.

Required documents (generally):

- Letter of admission / invitation letter from EHB
- Proof of sufficient financial resources (e.g., blocked account, scholarship)
- Proof of valid health insurance
- Proof of accommodation in Berlin
- Valid passport
- If applicable, a letter of motivation

More information:

- <https://www.daad.de/de/in-deutschland-studieren/leben-in-deutschland/visum/>

If you have any questions, please contact our International Office staff.

15) Can I access psychological counselling?

Yes. Psychological counselling is provided by studierendenWERK Berlin. Appointments and information are available online:

- <https://www.stw.berlin/beratung/psychologische-beratung/>

16) Is there social counselling available?

Yes. Social counselling is offered by studierendenWERK Berlin in both German and English. The service provides advice on various topics such as housing, finances, and more. Further information:

- <https://www.stw.berlin/beratung/sozialberatung/>

17) How can I connect with international student communities in Berlin?

Through events organised by studierendenWERK Berlin (“Get Together”), the Erasmus Student Network (ESN) Berlin, the LEI (Local Erasmus Initiative), and international clubs at other Berlin universities.

Further information:

- ESN Berlin:

➤ <https://berlin.esn-germany.de/>

- Local Erasmus Initiative:

➤ <https://eu.daad.de/infos-fuer-hochschulen/programmlinien/unterstuetzung-und-expertise/de/46770-lokale-erasmus-initiativen-/>

- FU Berlin International Club:

➤ https://www.fu-berlin.de/studium/international/internationaler_club/index.html

18) Is there a cafeteria on campus?

Yes. A cafeteria offers discounted lunches on weekdays. The student ID card can be topped up and used at all Berlin cafeterias. Locations and menus are available on the website (and via app):

➤ <https://www.stw.berlin/mensen/>